



## 2025 Grant Application Categories (SELECT ONE)

### **GATEWAY TO THE FUTURE Grant-Budget available \$25,000**

Eligible Expenses: Gym Equipment; Building Equipment; Restoration; Replacement; Repair; Update and like projects

### **UNIT CORPORATE SUSTAINABILITY Grant-Budget available \$10,000**

Please be aware that the Foundation is administrating this new grant because of the American Sokol's 2022 convention sharing/listening sessions which occurred. Units shared troubles/frustrations with real estate taxes; insurance coverage including Liability, Building, Directors & Officers, Gymnastic, etc.; management of money flow; leadership training; software for registration or accounting; and governmental filings of various types. Accessibility to legal help, how to file, or even where to find the unit's Federal Identification Number, Incorporation documents, past 990 forms\*, etc. were stated problems. The grant is for the unit to pay for legal help, filings, record copies or searches, accounting software, and/or akin legal documents. This is NOT a replacement for the regular cost of doing business.

### **UNIT GROWTH Grant-Budget available \$10,000**

Membership promotion to gain new and retain through targeted events (ex: Membership brunch featuring special membership anniversaries); Signage to make Unit stand-out; New types of gymnastic or fitness classes the promotion, equipment which demonstrate a community need; Advertising via community "ad", participation in community events (like a Farmer's Day, Parade, Event); and Creating a special membership event. Please be clear that this is for multiple classes or a one-time event.

This grant is made available through a grant from the Ministry of Foreign Affairs of the Czech Republic and the ASO Foundation funds.

**Foundation Committee Application Deadline is March 1, 2025**

**Email application to: [foundation@americansokol.org](mailto:foundation@americansokol.org)**

### **Instructions**

All lines/questions must be filled out. A narrative cover letter can be useful to describe a phased job completion. American Sokol Foundation does not guarantee the budget approval by the executive board of subsequent years. Approvals are done on an annual basis. Copies of grant applications can be found on the American-sokol.org website, backdoor tab, administrative, admin.

**Note: If you are submitting more than one Grant in a category, please prioritize them to help us in our process indicating your priority, why you rated it that way, negative results if you do not receive money for the grant.**

## **SOKOL UNIT AND CORPORATE INFORMATION**

The grants are not for salaries, taxes, car transportation/parking, insurance, soft goods, or similar items.

**Grant Preparation Date:** \_\_\_\_\_

**Grant Preparer/Board of Instructor with title:** \_\_\_\_\_

1. **Name of 501C3 corporation as listed on the Federal or State Incorporation documents; Federal ID (FEIN)#; And/or tax form 990 Applicant Corporation:**

\_\_\_\_\_

2. **If appropriate, "Doing Business As" name:** \_\_\_\_\_

3. **FEIN #** \_\_\_\_\_

4. **Select:**

The non-profit corporation's FEIN number was independently filed.

FEIN number is current or is under the American Sokol "Umbrella" corporation listing. This then assumes Federal/State taxes are filed annually.

5. **List where and when the corporation was established and location if different than above:**

\_\_\_\_\_

6. **Contact Information. Please provide the complete address and location, phone number, website address, and building e-mail address if appropriate (i.e. address utilized on Form 990 for annual tax filing):** \_\_\_\_\_

7. **Identification of President and or Director(s) and grant writer with title if different. Provide home addresses, phone, and e-mail info:**

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8. **American Sokol units, please indicate the date, amount and status of your last membership payment and youth membership payment:**

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## EXPLANATION OF REQUEST

Please write detailed responses for the following instructions

1. List the name of project and the purpose. Include at least one measurable goal. **Need to have at least one goal clearly identified for your grant to be considered.** (If needed, please help us by giving a narrative description so the goals are understood.)

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2. State the project budget, detailing specific budget items and include copies of documentation from estimates/costs. If available, attach your budget showing the detailed costs and total.

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3. What is the time frame of the project? Include steps in procurement/purchase, etc. Please note that the time frame for completion of use of award must be by December 1, 2025, so some stages may be in 2025, but would not get funding. (NOTE: Please indicate if this is a multiple year project showing the budget per year and the necessity to reapply, if available for future ASO internal grant funding. Please be clear in the description.)

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4. Where will the grant project take place? Explain if at corporation building, another location, or? Please give dates, addresses, and locations. (i.e., repair to gym flooring in corporation building; Corporation joining Chamber of Commerce in corporation base town and participating in 4<sup>th</sup> of July parade with handouts; new adult classes in meditation and yoga start in local park district building as extension of partnership of the corporation, etc.)

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5. Did this project receive or is the corporation awaiting a determination for a financial grant money/major donor money in 2022- 2025 and if so, approximate amounts and describe what portion of the project was/would be financed. Please include any monies received due to insurance coverage. If more than \$500 was given by an American Sokol member, please list.

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6. Did this project receive any previous awards from the American Sokol? Please list the year and award amount going back at least three years. Please also list if any applications were turned down, or had problems with Status/Final Reports, and the reason.

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7. List the detailed amount of funds to be donated toward the project from all other sources. List sources of funds, including loans, and the dollar amounts expected to be received for the project and/or items to be purchased.

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8. Please indicate any matching grant from other entities such as the Federal Government, State Government, other not-for-profits, local entities, etc. with possible contribution expected. Also indicate if you have applied for foreign grants such as from the Ministry on Foreign Affairs of the Czech Republic. Indicate budget ask of the organization and expected award decision listing each separately and to which Czech/American consulate this has been presented.

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**APPLICANT'S UNDERSTANDING OF RULES FOR  
THE AMERICAN SOKOL 2025 GRANT APPLICATION:**

The applicant and their Unit understand that all the following conditions may exist when applying and/or when being awarded the grant money. Please initial.

\_\_\_\_\_ The applicant agrees that all information supplied is true and accurate.

\_\_\_\_\_ **The completed grant application has been presented to the unit for approval to request grant for stated travel purchases.**

\_\_\_\_\_ If application is denied, an explanation will be supplied by the American Sokol Foundation Committee regarding the reason(s).

\_\_\_\_\_ If the application is accepted, a Document of Agreement will be supplied by the American Sokol Foundation Committee to be signed by the unit on behalf of the participant(s) and returned before any award money is received or any announcement made about the acceptance.

\_\_\_\_\_ Acknowledgement of the monies received is required to foundation@americansokol.org.

\_\_\_\_\_ Acknowledgement of Grant approval through Publication, letter and/or electronic means to unit membership is required and a copy of the document sent to the American Sokol Foundation by August 15, 2025, and would come in with a detailed Status Report to foundation@americansokol.org.

\_\_\_\_\_ If the applicant is unable to complete or initiate the project as described, a portion or full amount may be requested to be returned to the American Sokol Foundation.

\_\_\_\_\_ A written final report is required upon completion or by September 1, 2025, date given in the Document of Agreement. This includes but is not limited to the Financial Report, Outcome Report, and Impact Report showing all expenses with documentation and if appropriate donations made, a copy of this record.

\_\_\_\_\_ In compliance with the American Sokol Foundation Committee's obligations, the tracking, status, and reporting of all grant money awarded is expected to be submitted to the American Sokol Executive Board in the Foundation's monthly report.

\_\_\_\_\_ Reporting of Grant Programs (in general) will be submitted by the American Sokol Foundation Committee to the American Sokol Publications.

\_\_\_\_\_ Any breach of the Document of Agreement could result in full repayment of the grant money awarded.

Signature of Unit President \_\_\_\_\_

Printed Name of Unit President \_\_\_\_\_

Please document any and all purchases, invoices, etc. that comprise the costs of your project

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Thank you for applying. The Foundation Director will respond via email upon receipt of the award application. Good Luck. **Na Zdar!**

## The American Sokol Foundation Committee

Please email completed grant form to the Foundation Committee's attention to [foundation@americansokol.org](mailto:foundation@americansokol.org) by March 1, 2025, or by mail arriving prior to March 1, 2025 to the American Sokol Foundation, 9126 Ogden Avenue, Brookfield, IL 60513, and confirm mailing by sending an email to [foundation@americansokol.org](mailto:foundation@americansokol.org).

At the March 2025 Foundation Committee meeting all applications will be reviewed and a recommendation sent to the Executive Board of the American Sokol for their approval. Once approved a congratulatory email will be sent with an Agreement Form to fill out and sign so the check can be issued correctly from the appropriate American Sokol Foundation Edward Jones Investment accounts. September 1<sup>st</sup> a Status Report is expected with the Final Report due December 1, 2025. Should the project be finished earlier, please send report and receipts to [foundation@americansokol.org](mailto:foundation@americansokol.org). By November 1<sup>st</sup> if needed, a request for an extension to June 1, 2025, for the project should be proposed.

PLEASE NOTE THAT THE EMAIL [foundation@americansokol.org](mailto:foundation@americansokol.org) is NEW. If you find that the word document is not going through please use [foundation@american-sokol.org](mailto:foundation@american-sokol.org) or [mktooke830@gmail.com](mailto:mktooke830@gmail.com). If all else fails, call the Foundation Director, Sister Meribeth Tooke on 708/721-3196 cell phone with text and phone message service. Thank you for your patience as American Sokol switches emails, website formats and deposits into a new Foundation Dropbox.